



e-Procurement

Procurement at its best



Tender Auction BOQ
Prebid Online bid
BOM EOI Bid evaluation

USER MANUAL

FOR

“UPDATE PROFILE”/

“SET PREFERENCE”/

“CHANGE PASSWORD”

&

“RENEW PORTAL CHARGES”

Log-on to https://www.nprocure.com

The screenshot shows the nprocure.com website interface. A blue callout box points to the 'User ID' field, which contains 'mehulvyas'. Another blue callout box points to the 'Password' field, which is masked with dots. A third blue callout box points to the 'Ok' button in a 'Digital Signature Process' dialog box. A fourth blue callout box points to the 'Ok' button in a 'Sign Data' dialog box. The website header includes the nprocure logo and the Government of Gujarat logo. The main content area displays a list of tenders with columns for Tender ID, Estimated Contract Value, and Last Date & Time for Bid Submission.

1. Provide Registered User ID & Password

2. Press "Ok"

3. Select your Digital Certificate And Press "OK"

Tender ID	Estimated Contract Value	Last Date & Time for Bid Submission
15248	19,76,069.48	Monday, June 30, 2008 18:00 hrs
15517	1,08,51,716.32	Thursday, July 10, 2008 18:00 hrs
15514	10,11,660.75	

Select – “Profile”

Dashboard Document Library New Tenders Tenders InProcess Past Tenders Profile LogOut

Last Login Date & Time : 24/6/2008 15:56

Welcome mehulvyas ! ((N) PROCURE)

All Dates are

Certificate Activation Date : 30/11/2007 13:58:02
Certificate Expiry Date : 30/11/2009 00:00:00
Portal Charges Activation Date : 29/03/2008 11:01:00
Portal Charges Expiry Date : 29/03/2009 11:01:00

List Of Tenders Due For Final Bid Submission

Bid Submission Closing Date : 26/06/2008

S.No.	Tender ID	Tender No.	Name Of Work	Bid Submission Closing Date	Action
1.	15261	MOH/SWM/06/2008-2009	TENDER FOR CONSTRUCTION OF ELEVATED SEMI-CLOSED TYPE TRANSFER STATION AT VARACHHA, SURAT.	26/06/2008 18:00:00	

Go To “Profile”

- To change your Password
- To set Preference
- To Renew Portal charges

Profile Edit Facility....

Welcome Mehulvyas ! ((N) PROCURE)

Edit Profile

All Dates are in dd/mm/yyyy hr:min:ss as per **Indian Standard Time (IST)**

Certificate Activation Date : 30/11/2007 13:58:02

Certificate Expiry Date : 30/11/2009 00:00:00

Portal Charges Activation Date : 29/03/2008 11:01:00

Portal Charges Expiry Date : 29/03/2009 11:01:00

Change Password

* Indicates Required

Renew Portal Charges

Personal Details

User ID:* mehulvyas

Designation * e-procurement executi

First Name:* mehulvyas

Last Name:

Telephone: 40007501

Fax:

EMail:* mkvyas@gnvfc.net

Mobile No:

Business Details

Company/Firm Name:* (N) PROCURE

Establishment:* 2002

Address 1:* 403 GNFC Info T

Address 2:

City:* Ahmedabad

Pincode: 380054

Country: India

State: Gujarat

Company Website: www.nprocure.com

**Edit Personal /
Business Details**

Continue

User cannot edit "USER ID" and "COMPANY NAME".

Set Preference

Welcome Mehulvyas ! ((N) PROCURE)

Select Preferences For Tenders

Select Preferences

Select Departments

- Ahmedabad Urban Development Authority (AUDA)
- Bahucharaji Mataji Temple Trust
- Bhavnagar Energy Company Limited
- Boriavi Nagarpalika
- Central Medical Store Organization

Select Circles

- Ahmedabad Urban Development Authority
- Drug Department
- Instrument
- Purchase
- sub department

Parameters applicable for civil works

Estimate Contract Value (greater than)

10000

Set Preference for any:

- Departments...
- Circles...
- Estimate Contract Value

Save Preferences

Successfully Updated Profile

Welcome Mehulvyas ! ((N) PROCURE)

Your profile is updated successfully

Do you want Upload Documents: [Click Here](#)

[Create Secondary Partner](#) | [View Secondary Partners](#) | [Joint Venture Tenders](#) | [Accept Joint Venture](#) |

Server Time : 26/06/2008 15:17:51

Users will receive informative mails (i.e. New published Tender (s), Corrigendum (s) Published) in their mail account for the selected Departments, Circle and Divisions.

Change Password



- Dashboard
- Document Library
- New Tenders
- Tenders InProcess
- Past Tenders
- Profile
- LogOut

Welcome Mehulvyas ! ((N) PROCURE)

Edit Profile

All Dates are in dd/mm/yyyy hr:min:ss as per **Indian Standard Time (IST)**

Certificate Activation Date : 30/11/2007 13:58:02

Certificate Expiry Date : 30/11/2009 00:00:00

Portal Charges Activation Date : 29/03/2008 11:01:00

Portal Charges Expiry Date : 29/03/2009 11:01:00

Change Password

*** Indicates Required**

Renew Portal Charges

Personal Details

User ID: * mehulvyas

First Name: *

Telephone:

E-Mail: *

Mobile No:

Click here to change Password

Business Details

Company/Firm Name: *

Year of Establishment: *

Address 1: *

Address 2:

City: *

Pincode:

Country:

State:

Company Website:

Continue

Change Password

Change Password

Change Password	
Enter old Password:	<input type="password"/>
Enter New Password:	<input type="password"/>
Re Enter Password:	<input type="password"/>
<input type="button" value="Submit"/> <input type="button" value="Close"/>	

Enter Old Password, enter new password two times, then click "Submit" .

Password successfully changed

Change Password	
Enter old Password:	<input type="text"/>
Enter New Password:	<input type="text"/>
Re Enter Password:	<input type="text"/>
<input type="button" value="Submit"/> <input type="button" value="Close"/>	

Now the user can use the new password to login.

Renew Portal Charges

Welcome Mehulvyas ! ((N) PROCURE)

Edit Profile

All Dates are in dd/mm/yyyy business hours Standard Time (IST)

Certificate Activation Date : 30/11/2007 13:58:02
Certificate Expiry Date : 30/11/2009 00:00:00
Portal Charges Activation Date : 29/03/2008 11:01:00
Portal Charges Expiry Date : 29/03/2009 11:01:00

If the portal charge is going to expire within few days

Change Password

* Indicates Required

Renew Portal Charges

Personal Details

User ID:* mehulvyas

Designation * e-procurement executi

First Name:* mehulvyas

Last Name:

Telephone: 40007501

E-Mail:* mkvyas@gnvfc.net

Business Details

Company/Firm Name:* (N) PROCURE

Address 1:* 403 GNFC Info T

City:* Ahmedabad

Country: India

Company Website: www.nprocure.com

Address 2:

Pincode: 380054

State: Gujarat

Click here to renew portal charges

Continue

To renew portal charges Select Payment mode



Supplier Payment Mode Process

Select Pay Mode

- Pay Online (Credit Card/ Internet banking)
- Pay Offline (Cheque/ DD through CMS) Process will take 48 hours for confirmation.

OK

In case bidder need any clarification or if training required for participating in online tender, they can contact (n)Procure Support team:-

(n)code Solutions-A division of GNFC Ltd.,
(n)Procure Cell 403, GNFC Infotower, S.G. Road,
Bodakdev, Ahmedabad - 380051 (Gujarat)
E-mail: nprocure@gnfc.net
Phone: 079-4000/300, 26854511, 26854512, 26854513 (Ext. 512, 510)
Direct No: 079-30181689
Fax: 079-26857321
TOLL FREE NUMBER: 1-800-233-1010

Server Time : 24/06/2008 15:43:41

Select Payment Mode :

1. Online for Credit Card or Net Banking.
2. Offline for CMS through Axis Bank.